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**NAFIS Annual Conference 2017**

**Monday 9 October 2017, Borough, London**

I would like to book the following place(s) to the NAFIS annual conference:

N.B. Early Bird rate applies until 5pm **Tuesday 15 August**

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| --- | --- | --- | --- |
|   | **Booking rate** **(Early bird/standard)** | **Places required** | **Total Amount** |
| **NAFIS members rate** | £155/£185+VAT |  |  |
| **Members rate for additional delegates** | £135/£165+VAT |  |  |
| **Non-members rate** | £225/£260+VAT |  |  |
| **Non-members rate for additional delegates** | £215/£250+VAT |  |  |

Your conference fee includes your registration pack, lunch and refreshments. Breakfast is provided if you require it – please make a note of this in the special requirements box below.

**Your details:** (Please insert additional rows as needed for more delegates)

|  |  |
| --- | --- |
| **Organisation name** |  |
| **Delegate Name** | **Job title** | **Email** | **Phone** | **Special requirements** |
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**Payment details:** Please note payment is required by date of conference.

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| --- | --- |
| Invoicing Address |  |
| **Purchase order no** |  |
| Email address for invoice to be sent to  |  |

 **How to Register**

Please complete this form and send it to alexandra@familyandchidcaretrust.org.

**Cancellation Policy:**

All cancellations must be made in writing to Family and Childcare Trust, and made no later than **Monday 12 September**. Any cancellations received before this date will incur a cancellation/administration fee of £50. Cancellations made after this date will not be refunded. Substitutions of staff names or job titles, or additional information such as special dietary or mobility requirements must be made by **Monday 25 September**.