

## Safer staff and volunteers - recruitment, induction and supervision

## Simple application form for volunteers

Use the text below to create a job application form for your organisation. The text in brackets should be changed depending on your needs.

## **Application form**

(Name of your organisation and your logo)

(Title of the volunteer position)

Please complete all sections in black ink or electronically. We will use this form to help us decide your suitability for the role, so please make sure that it is accurate and that all sections are completed. If you are unsure about anything, feel free to ask (name of person responsible for recruiting to the role).

## Personal details

Name

Address

Telephone number

Email address



What knowledge, experience and qualities do you have that are relevant to this role?				
Do you have any qualifications relevant to the role? If so, what are they and why do you feel they are relevant?				
Medical information				
Do you suffer or have you ever suffered from any medical condition that could affect your ability to work with children and young people?  If the answer is "Yes", please give details in a sealed envelope marked with your name and the title of the volunteer role you are applying for. Attach this to your completed application form. The envelope will not be opened unless you are provisionally offered a role after the interview. Answering "Yes" will not necessarily stop you from being considered for this role.				
References  Please provide details of two people who can act as referees for you.				
		1 <sup>st</sup> referee	2 <sup>nd</sup> referee	]
	Name			
	Name			
	Relationship to you			
	Address			
	Telephone number			
Signed				
Date				





Staff and volunteers toolbox: A25